
SRTMC OPERATING BOARD MEETING NOTIFICATION

WHEN: Wednesday, July 29, 2020

TIME: 1:00 PM – 2:30 PM

WHERE: Microsoft TEAMS Meeting

REFERENCE DOCUMENTS:

June Meeting Minutes

June Activity Reports

June Expenditure Summaries

OPERATING BOARD MEETING AGENDA

- 1) Call to Order: 1:05 PM
- 2) Roll Call / Record of Attendance: Harley Dobson (County), Eve McMenamy (SRTC), Jeremy Clark (CoSV), Ken Knutson (CoS), Mike Kress (SRTMC), Ryan Medenwaldt (SRTMC), Steve Milatz (SRTMC), Ryan Kipp (CoSV), Becky Spangle (SRTMC), Kathleen Weinand (STA), Glenn Wagemann (WSDOT), Nate Thompson (County)
- 3) **Action – Consent Agenda**
 - a) June meeting Minutes
 - b) June Activity Report
 - c) June Expenditures

Motion to approve action items a through c made by Kathleen Weinand, seconded by Ken Knutson.

4) **SRTMC Staff Updates**

- a) IT Update 10 Minutes – Steve & Ryan

Steve has been working on SmartNet renewal, and WSDOT network group for approvals for the SmartNet service. He has also been doing equipment research for IT expenditures, and generating documentation for Phase 2 ramp meter equipment. He anticipates to have the documents completed by tomorrow to meet requirements for contractors starting equipment installs.

Ryan has been working on updating the SRTMC website and updating video systems to utilize single client connections to cameras. This effort is expected to reduce bandwidth consumption and help simplify routing across agencies once completed.

b) Operations Update 10 Minutes – Mike

Mike has continued teleworking, but has been covering shifts at the TMC as needed to help reduce overtime costs. Most of his time has spent meeting the operational needs of TMC and working with maintenance crews since staffing has been reduced to single coverage. Mike has continued to partake in meetings and coordinate PSA messaging actively being updated on VMS signs throughout the region.

5) **Information & Discussion**

a) ATCMTD Grant Opportunity 20 Minutes

The ATCMTD grant application process opened on July 1st 2020. The SRTMC initially applied for the grant in 2018. Becky submitted a proposal to WSDOT HQ this year in hopes to proceed with the application process. The application will be based on priorities identified in 2019-2021 ITS Project Implementation Plan. Becky is continuing to evaluate project opportunities that could be incorporated into the grant. Priorities will be based on what projects are currently planned to be programmed. If approved, the grant will require a 50% match of awarded federal funds using local funds and must be completed in a 5 year span. Further discussion will take place during the SRTMC Executive Board Meeting on August 15th.

b) Executive Meeting Ideas 20 Minutes

Budget discussion – 10 year outlook, and review of fiscal year 2020 expenditures.

In addition to the ATCMTD Grant, the following topics are planned to be presented and discussed during the SRTMC Executive Board Meeting:

Expenditure forecasting for 2021-2023. Current projects for the 2021 expenditures are expected to be comparable to 2020. 2022-2023 expenditures are expected to increase due to anticipated WSDOT equipment replacement project funds being allocated. If 2023 project funds are denied, the board will be required to start planning for possible alternatives to meet SRTMC equipment replacement needs. WSDOT-ER Traffic Operations has requested Q program funding to be programmed, starting in 2023 through 2027 for relocation of SRTMC based on the TMC's lease renewal and past board discussions. The relocation of the SRTMC and projected costs is still subject to change, but is being tracked as a 2023 need/goal for the agency.

As a recap of 2020 expenditures, the equipment funds and ATMS grant funds are nearly depleted and are expected to be expired by November to cover remaining vendor support fees. The STP grant was used to cover ~60% of labor and facility costs with state funding used to cover remaining ~40%. Partner funds were primarily used to cover expenses to host the Regional Operations Forum. Future partner funds are expected to be used to cover equipment replacement, workshop opportunities, and training needs. The SRTMC equipment replacement design funds have been used to cover new IT equipment procurement such as network switches and Windows 10 licensed workstations.

6) Agency Updates

- SRTC – No new major updates, continuing Division Street study with STA, and US-195 study. The SRTC data project is underway and SRTC will be updating the TIPP.
- CoSV – Ongoing Argonne corridor pilot project using MioVision analytics and performance measures to optimize the Argonne corridor. They are looking to determine what equipment will be required to make this a permanent installation so that they can run ATSPMs reports internally. The City made timing adjustments on the Sullivan corridor to reduce congestion. They are generally seeing volumes approach “normal” levels, but in different patterns, which may require additional adjustments. They also developed a new count collection protocol to re-open analysis for development and upcoming projects. For project updates, Barker/BNSF (Trent) will go into construction in March, Pines/BNSF is under design, and Sullivan/Trent in early stages to be upgraded. Ryan provided an update that vendor CT Northwest is no longer selling MioVision products. He plans to provide an update once he has more information to share about the new product sales representative.
- City – Mission / Hamilton will change construction phases this week. Due to increasing volumes, controller timing is beginning to be reverted to pre-pandemic values.
- WSDOT – IRT coverage is down an FTE, but the agency is looking to fill the position in temporary status until more information about the region’s budget has been determined. The Walnut and Monroe ramp meter contracts are nearly completed, but are awaiting pole procurement which is expected to arrive in mid-August. Once the units are online, the agency will collect 30 days’ worth of data as the controllers run in the inactive or “dark” state for analysis purposes. The new ramp meters will be tied to the existing unit in operation at US-195 / I-90 ramp. The goal of the project is to improve overall safety and help reduce I-90 congestion.
- County – Bigelow gulch construction continued, Forker Rd project expected to be finished by end of August or mid-September. An upcoming Project tied to expansion of the Centennial Trail at 7 mile is in process of going out to bid.

7) Future Agenda Items

No future agenda items discussed

8) Adjournment: 2:22 PM