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**SRTMC OPERATING BOARD MEETING NOTIFICATION**

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**WHEN: Wednesday, October 21, 2020**

**TIME: 2:30 PM – 4:00 PM**

**WHERE: Microsoft TEAMS Meeting**

**REFERENCE DOCUMENTS:**

August Meeting Minutes

September-October Activity Reports

September-October Expenditure Summaries

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**OPERATING BOARD MEETING MINUTES**

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- 1) **Call to Order:** 2:33 PM
- 2) **Roll Call / Record of Attendance:** Ryan Medenwaldt (SRTMC), Eve McMenemy (SRTC), Ken Knutson (CoS), Steve Milatz (SRTMC), Ryan Kipp (CoSV), Becky Spangle (SRTMC), Nate Thompson (County), Glenn Wagemann (WSDOT), Kathleen Weinand (STA), Harley Dobson (County)
- 3) **Action – Consent Agenda**
  - a) **August meeting Minutes**
  - b) **September-October Activity Reports**
  - c) **September-October Expenditures**

Motion to approve Action items a-c made by Glenn Wagemann seconded by Ken Knutson. Vote unanimous, motion carried.

- 4) **SRTMC Staff Updates**

- a) **IT Update** **10 Minutes – Steve & Ryan**

Steve and Ryan have invested a lot of time troubleshooting issues related to the video wall client software which has been facing ongoing system restarts. They are currently working with the vendor to address these issues. Two of the ATMS servers recently experienced motherboard issues affecting the system RAM which they were able to correct with Dell support. WSDOT has recently upgraded some ITS equipment including new IP cameras which have been added to the various SRTMC systems. Steve worked with STA's IT Network team to allow access to the SRTMC's new video streaming platform. Ryan worked with the ATMS vendor to modify the event management system to improve device selection and message templates. IT is also working with the ATMS vendor to install and configure new video software on



the ATMS servers that will now allow video playback in the browser client without the use of plugins. Additionally, Ryan spent time troubleshooting and resolving firmware related issues to some of the newly installed WSDOT IP cameras. Lastly, Ryan and Steve worked with City of Spokane Valley on accessing their new Sullivan Corridor CCTVs.

**b) Operations Update      10 Minutes – Mike**

Adjustments being made to schedules to maintain 24/7 operations status to eliminate or greatly reduce overtime during the winter and holiday season. Mike is working on winter weather preparedness and had participated in a winter weather strategy meeting. Becky requested if the City was interested in participating in the winter preparedness VMS messaging related to this.

**5) Information & Discussion**

**a) Executive Budget Workshop Recap      10 Minutes**

Becky briefly discussed with the board the workshop agenda which included the following:

- 2019-2020 Budget Plan
- Reviewed CY2021 Budget plan
- Action to approve the plan in Nov-Dec

Overall, the discussion was positively received by the executive board.

**b) Executive Meeting Recap      10 Minutes**

During the Executive meeting, the board requested SRTMC model a 10-20% budget reduction and brainstorm how the SRTMC's level of service would be reduced due to budget reductions. Becky requested ops members review the performance measures table of the work plan to ensure it captures the goals that meet all the partner agency's needs. She also wants to work with the board members to brainstorm dashboard ideas using data from the various available platforms such as PeMS and Acyclica. Lastly, she and John Hohman shared with the rest of the executive board the Argonne Corridor MioVision partnership which greatly improved signal timing and overall performance for both WSDOT and CoSV systems.

**6) Agency Updates**

City of Spokane Valley - North Sullivan ITS project completed which added connectivity to several Sullivan intersections and several new cameras added. On Monday, Sullivan / Sprague Comm hub damaged and lost comm to devices on northern end of corridor. They are working with the County to restore services as soon as possible.

STA – The city line stations are under construction, and they are planning for new service route changes. STA requested if there were any data samples regarding train crossings at Mission / Rebecca currently affecting their service routes. The City and WSDOT will see if they can provide preempt reports from surrounding intersections.

WSDOT - Five new ramp meters are in development. These devices currently have power supplied and they are testing components. A 30-day data collection will occur in the November time frame. Due to weather, WSDOT has opted to postpone the initial activation date to the first week in April. There will be a media campaign to cover these locations and



how they each will operate. While the units will not be publicly active, WSDOT is planning to start system performance evaluation. Becky discussed with Glenn if WSDOT traffic could host a presentation on the adaptive ramp metering system to the partnership.

City of Spokane - The City will be removing overnight flash from 19 intersections leaving only one zone remaining in northern Spokane area. 6 weeks ago, legacy arterial data collection devices at Division / Country Homes and Division / Wellesley failed. Vendor quotes for replacing the 2 units was estimated at \$16K. The City does not have immediate plans to replace the devices based on the initial price. The board discussed whether partner funds could be used to cover replacement costs if these areas are determined valuable to the region. Becky also suggested the possibility to re-locate existing hardware from lower priority areas to eliminate replacement costs if this can be agreed upon by the board.

Spokane County - Bigelow Gulch Project progress still underway. As a part of this, the County applied for grants to install conduit and fiber, but unfortunately was not awarded. They will continue to seek future funding opportunities.

SRTC – An ongoing partnership with WSDOT, Spokane City, Spokane County is being conducted for the US-195 Corridor Study and Division Connect Study. Partner members are encouraged to provide feedback via surveys listed on the SRTC website. SRTC is starting to update the long-range plan which will be completed in December 2021. The SRTC is working with Eastern Washington University to conduct a freight study. This will be provided to the partner agencies for planning purposes once it is completed.

7) **Future Agenda Items**

- Adaptive Ramp Meter Presentation
- Dashboards Discussion
- Arterial Data Collection - relocation or use partner funds for equipment replacement.
- Work Plan Discussion
- MioVision Purchases Status Update.

8) **Adjournment:** 3:34 PM